

**PATENTS REGULATIONS 1991**

**Application for Exemption  
Topic Group G - Drafting of Patent Specifications  
Privacy Notice**

The personal information collected on this form is collected for the purposes of the *Patents Act 1990* and *Patents Regulations 1991* ([www.ipaustralia.gov.au/about-us/publications/ip-legislation/](http://www.ipaustralia.gov.au/about-us/publications/ip-legislation/)).

All personal information you provide on this form is handled in accordance with the *Privacy Act 1988* and the TTIPAB's Privacy Policy ([www.ttipattorney.gov.au](http://www.ttipattorney.gov.au)).

The Privacy Policy contains relevant information, including:

- how you may seek access to and correction of the personal information we hold;
- how we protect your personal information;
- how you may make a complaint about a breach of the Privacy Act and how we will deal with your complaint; and
- the contact details for the Privacy Contact Officer.

Any personal information you provide will be used for the purposes of processing this form. We may also contact you, using the contact details you have provided, to request your feedback on our services.

The TTIPAB and its Secretariat will not otherwise use or disclose your personal information without your consent, unless authorised or required by or under law. By providing your personal information, you provide your consent to this information being handled in accordance with this privacy notice and the TTIPAB's Privacy Policy.

**PATENTS REGULATIONS 1991**

**Application for Exemption  
Topic Group G - Drafting of Patent Specifications**

The Board is required to assess the studies you have undertaken against the following outcome in Schedule 5 to the Patents Regulations:  
*Ability to obtain relevant information about an invention and from that, given the prior art, draft a specification to accompany a provisional application, a standard complete application, an international application, and a petty patent application.*

By completing this form, you consent to your personal information being handled in accordance with the Privacy Notice on page 1 of this form.

**Personal Details**

Full name:

Full address:

Employer:

Contact number:

Email address:

**Certified evidence submitted via email or through My eQuals\***

A certified copy of my overseas patent attorney registration

AND/OR

A certified copy of my academic transcript(s) and Course outlines from the year I completed the courses within the past 10 years (eg handbook, course descriptions, unit outlines; maximum 50 pages). These outlines are referenced in the mapping.

**Mapping** (*applications received without mapping information will be returned for completion*)

**Details of the course of study** (*completed within the past 10 years*)

Subject Name and Number	University	Year Completed	Country

**Declaration to support exemption** *(applications received without a declaration will be returned for completion)*

*The Board is required to assess the studies you have undertaken against the following outcome in Schedule 5 to the Patents Regulations:*

*Ability to obtain relevant information about an invention and from that, given the prior art, draft a specification to accompany a provisional application, a standard complete application, an international application, and a petty patent application.*

The Board seeks information in the form of a declaration that will show you have been adequately assessed on the ability to draft patent specifications specified above. Amongst other material the Board seeks appropriately referenced copies of assessment.

**Declaration by applicant**

I declare that all the information provided is true and correct.

Signature

Date

**\*Any discrepancies in relation to names on documents must be addressed by a Declaration, Marriage Certificate, etc.**

For more information on requirements relating to exemptions please visit our [website](#).

Please submit this form with all accompanying documents via [email](#).